

CYTOTECHNOLOGIST SERIES

Code No.	Class Title	Occ. Area	Work Area	Prob. Period	Effective Date
1000	Cytotechnologist I	02	446	6 mo.	04/29/88
1001	Cytotechnologist II	02	446	6 mo.	04/29/88

Promotional Line: 114

Series Narrative

Employees in this series perform cytological laboratory work.

DESCRIPTIONS OF LEVELS OF WORK

Level I: Cytotechnologist I **1000**

Employees at this level perform moderately complex cytology work. They work under direct supervision from a designated supervisor(s).

A Cytotechnologist I typically –

1. selects and carries out methods of obtaining specimens and separating cell types appropriate to various diagnostic problems
2. performs routine, as well as special, staining procedures
3. scans a wide variety of cytologic slides, marking unusual cells for interpretation by the pathologist, using judgment based on a knowledge of normal and abnormal tissue and cell characteristics to be expected in the area represented
4. provides instruction for physicians and others concerning methods of obtaining cytologic specimens
5. supervises laboratory personnel assigned
6. performs other related duties as assigned

Level II: Cytotechnologist II **1001**

Employees at this level perform highly complex cytology work. They work under general supervision from a designated supervisor.

A Cytotechnologist II typically –

1. devises and tests new methods of obtaining or processing specimens
2. develops and maintains quality- and accuracy-control methods in a cytology laboratory

3. assigns work to laboratory personnel, with responsibility for establishing priorities and reviewing quantity and quality of completed assignments
4. develops and maintains records used for study, research, and teaching
5. scans and partially interprets cytologic specimens
6. instructs technicians and physicians in cytologic techniques and methods
7. performs other related duties as assigned

MINIMUM ACCEPTABLE QUALIFICATIONS REQUIRED FOR ENTRY INTO:

Level I: Cytotechnologist I

1000

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. two years of university course work
2. eligibility for registration as Cytotechnologist by the American Society of Clinical Pathologists

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

1. manual dexterity
2. good eyesight

Level II: Cytotechnologist II

1001

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. two years of university course work
2. three years of experience performing cytology work in a clinical cytology laboratory

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

1. supervisory ability
2. manual dexterity
3. good eyesight

Cytotechnologist I.....	New
Cytotechnologist II.....	New